

Position Description



Aircraft Maintenance Engineer

Role Summary

Role Title:	Aircraft Maintenance Engineer (AME)
Department	Engineering
Location:	As per Contract / Business Unit
Reporting to (Position Title):	Senior Base Engineer / Supervising Engineer
Direct Report:	Apprentices as directed

1. Role Purpose

To support maintenance activities.

2. Safety Accountabilities

- Report any hazards or occurrences and stop any unsafe work.
- Participate in safety activities and meetings.
- Following all established Safety and Quality policies and procedures.
- Be familiar with the Integrated Management System and its associated manuals such as the SMS Manual, HSE Manual and the Quality Manual.
- Knowledge of the Safety Case and Hazard / Risk Management Process.
- Responsible to maintain Controls that are described in the Safety Case and the Risk Module software application for which this position is responsible for.
- To proactively promote the safety culture and hazard/occurrence reporting within the company.
- Advise the Senior Base Engineer / Supervising Engineer immediately of any quality and/or safety deficiencies observed
- Ensure you are suitably qualified to comply with the company's safety and regulatory obligations
- Conform to regulatory and manufacturer requirements, to ensure the safety of staff and passengers
- Ensure that the Safety and Quality policies and related practices are followed
- Follow the company HS&E guidelines to assist in providing a safe workplace for all staff
- Report any observed non-compliance with the company Quality and Safety procedures and HS&E policy to the BSO
- Assist your fellow employees to comply with all company quality and safety procedures
- Comply with the company's Drug and Alcohol policy.
- Provide maintenance support in accordance with the requirements of the Company's Engineering Manual of Procedures, OEM Manuals and Contract requirements
- Actively assist in the identification and elimination or minimization of hazards

3. Key Deliverables, Duties and Responsibilities

- Demonstrate competency in ensuring Company aircraft airworthiness
- Function safely in the hangar / line environment
- Communicate effectively with aircrew and others
- Provide specialist technical knowledge regarding aircraft systems
- Maintain and protect the aircraft
- Assess / accommodate in aircraft and slung cargo

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- Marshall, monitor and manage passengers
- Other tasks as directed by the Senior Base Engineer/Supervising Engineer from time to time.

4. Experience and Qualifications Required

- Experience in all aspects of line maintenance and defect rectification
- Experience working on dual pilot twin engine helicopters

5. Knowledge, Skills and Attributes

- Sound judgement
- Initiative
- Excellent communication skills
- Excellent relationship management skills
- Tidy work habits
- Conscientious
- Excellent work ethic
- Ability to be flexible
- Team player
- Respect for more senior engineers and staff at all levels
- Demonstrates consideration of fellow workers regarding noise and distractions

6. Core Values

Safe, Efficient, Quality Service

Core values are the principles that continue to define the company culture and guide daily interaction and decision making. Each employee has a personal responsibility to recognize the behaviours that support these principles and put them into daily practice.

7. Incumbent Details & Approvals

Incumbent Name:	Manager Name:
Signature:	Signature:
Date:	Date: